



**City of League City Parks Board  
December 3, 2020- 10:00 am  
Zoom Meeting  
League City, Texas**

**MINUTES**

**1. Call to order and roll call of members**

- Chair Gareth Nenninger called the meeting to order at 10:00 a.m.
- Present: Gareth Nenninger, Jay Williams, Yvonne Tibai, Fred Growcock, Sandra Kelly, Robert Duzan
- Others present: Director of Parks and Cultural Services Chien Wei, Councilman Larry Millican, Assistant City Attorney Paige Bailey, Director of Communications and Media Relations Sarah Greer Osborne, IT Specialist I Leighanna Carroll, Parks Coordinator John Orsag, Senior Administrative Assistant Helene Freia

**2. Citizens request for hearing before the Parks Board**

- None present

**3. Consider and take action on approval of minutes: November 5, 2020**

- Motion to approve the minutes was made by Sandra Kelly and seconded by Yvonne Tibai. Motion passed unanimously.
- Jay requested clarification concerning mitigation as he was not at the November meeting (minutes item #5). Chien explained that staff was involved in a meeting with the Railroad Commission and that they explained that there is a program in place that the City may qualify for mitigation costs on Bay Colony. However, the funding will not be available until October 2022.
- The mitigation, which is specifically for oil wells/related contamination, will be based on the findings of the environmental study from the SSCI and recommendation from the Railroad Commission.

**4. Staff update on wayfinding signage**

- Sarah Greer Osborne informed board members that she has met with Claudia Walker regarding map details and that design is 90-95% complete. More tweaking is needed in the signage details, specifically the birding trail map and City map.
- Design will be going out for bid January 2021 and will include the number of signs, prep work, work at the site, and materials specifications. Phase A (Lynn Gripon/Magnolia Creek trails system) is specified for FY2021 budget. Project Manager Scott Tuma will be scheduling a physical site visit for sign placement.

- Yvonne Tibai stated that she had sent Sarah and Chien an email on November 4<sup>th</sup> with specific questions concerning cost, content, materials, sign locations, and future sign changes and wanted to know why she had not received a response to her email inquiry.
- Sarah stated that all subcommittee members should have been copied on the email for it to be considered an official request from the entire subcommittee vs. a personal request. She explained that moving forward in context of how subcommittees work, this type of inquiry needs to be a formal request from the subcommittee as a whole for purposes of cohesiveness.
- Yvonne informed Sarah that she would not have listed the subcommittee members' names at the bottom of the email if she had not had several discussions with them. She asked, if there was a problem with the email she sent, why it was ignored and not addressed with her concerning the involvement of the other subcommittee members.
- Sarah informed Yvonne that she did contact Sandra and asked her if she was aware of the email and that they briefly discussed costs. Yvonne replied that, in the future, any questions concerning any emails that she sends should be addressed to her and not Sandra.
- Jay Williams confirmed that he wrote the questions and asked Sarah to forward them to the design consultant. He also asked if it would be appropriate to forward the questions to the entire board so all can be informed. Sarah stated that staff will be forwarding the inquiry to all board members after the meeting and that she and Chien will reach out to the consultant for information requested and forward the answers to the Board.

#### **5. Consider and take action on appointing 2019 Park Ordinance Review Subcommittee**

- Chien gave a brief background concerning the 2019 Park Ordinance and provided a spreadsheet comparing changes made in 2019 from the 2006 Ordinance. He also informed board members that Councilman Chad Tressler and Mayor Pro Tem Hank Dugie sponsored an agenda item to consider raising Park Dedication fees at the November 10<sup>th</sup> City Council meeting. Staff was instructed to research and make a recommendation to bring to the Parks Board meeting in January 2021.
- Sandra stated that, in addition to increasing Park Dedication fees, there are other items within the ordinance that need to be addressed, justifying the need for a review subcommittee.
- Yvonne suggested that a separate Parks Board workshop should be held to review the 2006 and 2019 ordinances for the benefit of new board members prior to forming a subcommittee.
- Garet proposed that board members review both ordinances and submit their questions, comments, and suggestions to staff prior to the formation of a subcommittee.
- Chien stated that, upon receiving input from board members, he will bring those items forward at the next Parks Board meeting. He also offered to meet with Robert and Fred individually to give further background on the 2019 revision and answer any questions they may have.
- Sandra stated that she is not in favor of staff meeting individually with aforementioned members because such a meeting would represent only staff's point of view and not that of the entire Board. She stated that scheduling an open discussion workshop with all board members will give new members a complete perspective.
- Chien suggested scheduling the workshop after the January meeting. Garet agreed and the date for the workshop will be determined at the January Parks Board meeting.
- The formation of a review subcommittee is postponed at this time.

## **6. Discuss and take action on January 2021 Parks Board meeting date**

- Chien informed board members that staff is currently working on putting together a packet to discuss in Executive session with the Parks Board on possible land acquisition. The packet will be sent by the City Attorney's office one week prior to the January meeting. He stated that staff needs an extra week to prepare for that item and requested to push back the meeting to January 14, 2021.
- Yvonne suggested moving the meeting up from 10:00 a.m. to 9:00 a.m.
- Fred Growcock made a motion to schedule the next Parks Board meeting on January 14, 2021 at 9:00 a.m. and Jay Williams seconded the motion. Motion passed unanimously.

## **7. Staff update on pending projects**

- Bay Colony – Phase 1: A public meeting was held on November 12<sup>th</sup>. Over 30 citizens were in attendance and the opportunity for the public to make comments on the City website has been extended to December 7th. The consultant is currently moving forward with schematic design.
- Bayridge Park Renovation: A public meeting was held on November 16<sup>th</sup>. The consultant will have a final conceptual design on December 11th based on public feedback from the meeting.
- Butler Longhorn Museum: A ribbon-cutting ceremony is scheduled for Friday, December 4th, 1:00 p.m. at the Ghirardi House.
- Hometown Heroes 5K Loop/Obstacle Course/Dog Park: The consultant is submitting 100% design by December 7th for review. Bid release projection date is February 2021.

## **8. Members comments**

- Board members thanked staff for responsiveness concerning their request for more detailed minutes.
- Robert Duzan requested a copy of the Bay Colony – Phase 1 presentation that was given at the November 5<sup>th</sup> meeting and Chien informed him that he would contact Bob Duke to have that sent to him.

## **9. Adjournment**

- Meeting was adjourned at 11:00 a.m.

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Garet L. Nenninger, President